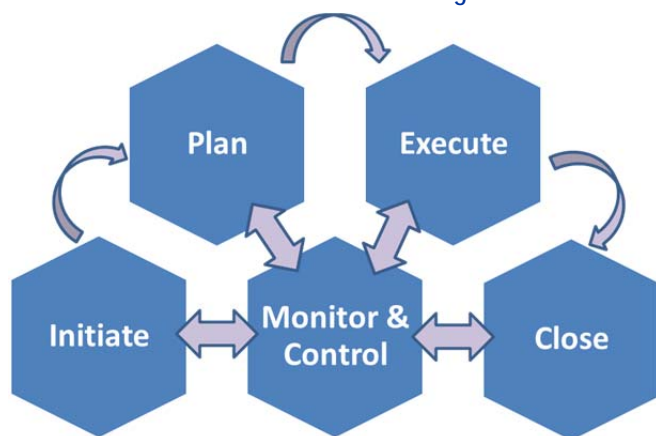


BlackBox Migrations, LLC

BlackBox Migrations, LLC, doing business as BlackBox Partners, is a small business that delivers a breadth of technical solutions. The firm is a Registered Education Provider (REP) with the Project Management Institute (PMI®) and offers solutions that fit practical business needs:

- Training / Course Development
- Technical Project Management
- Database Services & Data Warehousing



BlackBox Project Management Training

Organizations must keep skills in alignment with needed work processes and project management is a key process leading to success.

All training tasks require a strong context for the techniques being taught. Standard project management training tends to be focused on government and IT industries. But BlackBox courses are different. Like other vendors, BlackBox offers courses that are aligned with PMI methodology and processes. However, BlackBox is focused on the Oil & Gas industry, and has trained major oil companies, seismic companies, and service providers in many of the major energy-producing regions of the world – Texas, North Sea, Middle East, and South America.

BlackBox offers a core set of courses in Project Management aligned with PMI® processes, techniques, and standards:

- | | |
|---|-------|
| • Introduction to Project Management (IPM) | 3-day |
| • Advanced Risk Management (ARM) | 3-day |
| • Advanced Time & Cost Control (ATC) | 3-day |
| • Executive Overview of Project Management (EOPM) | 1-day |
| • Introduction to MS Project (IMSP) | 1-day |
| • Applied MS Project (AMSP) | 3-day |
| • Advanced MS Excel (AMSE) | 1-day |
| • Writing Statements of Work (WSOW) | 3-day |

Our training is aligned with the work, processes, and templates of the host organization. BlackBox works with customers to draw classroom examples from the work of the participants in order to make the topic less academic and more practical to the learners.

Unit 1

- Introductions

Unit 2

- Project Initiation

Unit 3

- Project Planning

Unit 4

- Project Execution

Unit 5

- Project Closing

Unit 6

- Course Closing

Introduction to Project Management:

This course is designed for project managers working in the Oil & Gas industry who are seeking an introduction to standard language, tools, and techniques. BlackBox brings PMI-standard training together with topics such as logistics and Health, Safety, & Environment (HSE) that are crucial to project success. Examples, illustrations, and case studies are wrapped around upstream exploration and extraction services.

Organization of the Course:

The course is organized in order to follow the path of a normal project throughout its lifecycle, giving students real-world examples mixed with the established theories and practices for building a project plan and executing the work of a project:

- **Initiation**
The tools and techniques of project initiation. With emphasis on the identification of stakeholders and the creation of a project charter.
- **Planning**
The tools and techniques of project planning. With emphasis on estimating and creating the essential elements of a project plan building an understanding of Scope, Schedule, and Cost for the project. Additionally covers the other elements of the PMI's ten project management areas: Risk, Quality, Resources, Procurement, Communication, Stakeholder Management, and Integration.
- **Executing**
The tools and techniques of project execution. With emphasis on tracking performance with earned value management and controlling scope creep with change management.
- **Closing**
The tools and techniques of project closing. With emphasis on gathering lessons learned and closing out the project properly.

The course includes lecture, individual exercises that teach the skills being taught, and group case studies that walk the student through the process of planning and executing a project.

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