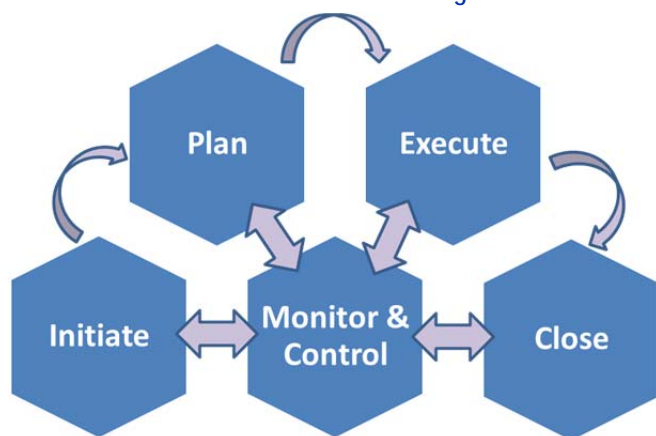


BlackBox Migrations, LLC

BlackBox Migrations, LLC, doing business as BlackBox Partners, is a small business that delivers a breadth of technical solutions. The firm is a Registered Education Provider (REP) with the Project Management Institute (PMI®) and offers solutions that fit practical business needs:

- Training / Course Development
- Technical Project Management
- Database Services & Data Warehousing



BlackBox Project Management Training

Organizations must keep skills in alignment with needed work processes and project management is a key process leading to success.

All training tasks require a strong context for the techniques being taught. Standard project management training tends to be focused on government and IT industries. But BlackBox courses are different. Like other vendors, BlackBox offers courses that are aligned with PMI methodology and processes, however, BlackBox is focused on the Oil & Gas industry, and has trained major oil companies, seismic companies, and service providers in many of the major energy-producing regions of the world – Texas, North Sea, Middle East, and South America.

BlackBox offers a core set of courses in Project Management aligned with PMI® processes, techniques, and standards:

- | | |
|---|-------|
| • Introduction to Project Management (IPM) | 3-day |
| • Advanced Risk Management (ARM) | 3-day |
| • Advanced Time & Cost Control (ATC) | 3-day |
| • Executive Overview of Project Management (EOPM) | 1-day |
| • Introduction to MS Project (IMSP) | 1-day |
| • Applied MS Project (AMSP) | 3-day |
| • Advanced MS Excel (AMSE) | 1-day |
| • Writing Statements of Work (WSOW) | 3-day |

Our training is aligned with the work, processes, and templates of the host organization. BlackBox works with customers to draw classroom examples from the work of the participants in order to make the topic less academic and more practical to the learners.

Unit 1	• Introductions
Unit 2	• What is Project Management?
Unit 3	• Project Language & Processes
Unit 4	• Project Artifacts
Unit 5	• Improving Project Management
Closing	• Course Closing

Executive Overview of Project Management:

This course is designed for executive managers overseeing project managers. EOPM provides an introduction to standard language, tools, and techniques of project management in order to better create policy for project management and oversee the work of project managers. This will assist those who are implementing or considering standard PMI-based project management in their organizations. Its one-day format fits into the schedule of executives while providing a forum for evaluation of how their organization is progressing in making their projects more systematic and process oriented.

Organization of the Course:

The course is organized to focus on the questions that are foremost in the minds of executive in a project-intensive organization:

- **Project Management Concepts**
A brief introduction to standard models for project management with some analysis of their strengths and weaknesses. Introduction to standard knowledge areas, lifecycles, and estimation practices.
- **Project Management Processes**
The processes as identified by the PMI®: initiating, planning, executing, monitoring & controlling, and closing.
- **Project Management Artifacts**
The expected authorizing documents, planning documents, baselining documents, and project tracking documents that experienced project managers use in executive reporting.

The course includes lecture and a generous portion of workshop activities for the executives to reflect on their own organizational practices and adherence to standards. Time is allowed for executives to craft meaningful action items for increasing the quality of project management in the organizations they will return to.

Benefits to Participants:

- Knowledge of best practices
- Templates for future use
- Professional Development Units (PDUs)
- Opportunity to review their source organization's processes

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