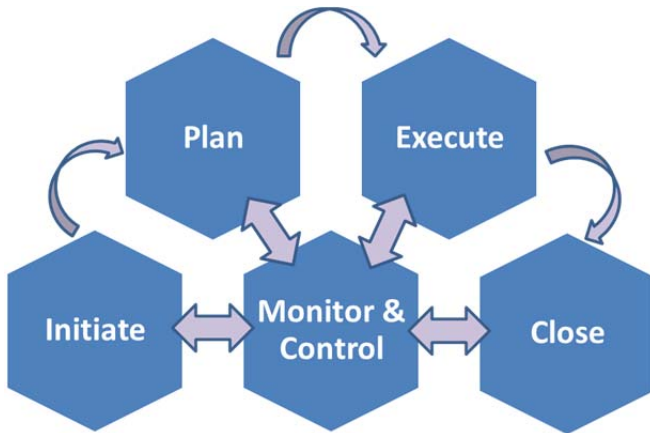# BlackBox Migrations, LLC

BlackBox Migrations, LLC, doing business as BlackBox Partners, is a Service-Disabled Veteran-Owned Small Business (SDVOSB) that delivers a breadth of technical solutions. BlackBox is on GSA Schedule 70 and is also a Registered Education Provider (REP) with the Project Management Institute (PMI®). BlackBox offers solutions that fit practical business needs:

- Training / Course Development
- Technical Project Management
- Database Services & Data Warehousing

BlackBox Project Management Training

Organizations must keep skills in alignment with needed work processes and project management is a key process leading to success.

All training tasks require a strong context for the techniques being taught. BlackBox courses are different. Like other vendors, BlackBox offers courses that are aligned with PMI methodology and processes. However, BlackBox brings its unique real-world experience in state, local, and federal government to illuminate the topics in each class. We have taught government staff in almost every agency of government and all branches of the military from San Diego to Seattle to Boston to Miami to Dallas to Las Vegas along with Okinawa, Japan and Naples, Italy.

BlackBox offers a core set of courses in Project Management aligned with PMI® processes, techniques, and standards:

- Introduction to Project Management (IPM)   3-day
- Advanced Risk Management (ARM)   3-day
- Advanced Time & Cost Control (ATC)   3-day
- Executive Overview of Project Management (EOPM)   1-day
- Introduction to MS Project (IMSP)   1-day
- Applied MS Project (AMSP)   3-day
- Advanced MS Excel (AMSE)   1-day
- Writing Statements of Work (WSOW)   3-day

Our training is aligned with the work, processes, and templates of the host organization. BlackBox works with customers to draw classroom examples from the work of the participants in order to make the topic less academic and more practical to the learners.

Unit 1	• Introductions and Background
Unit 2	• Navigating MS Project
Unit 3	• Scope in MS Project
Unit 4	• Time in MS Project
Unit 5	• Resources in MS Project
Unit 6	• Cost in MS Project
Unit 7	• Tracking with MS Project
Closing	• Course Closing

Applied Microsoft Project:

This course is a three-day introduction to Microsoft Project 2010. It is designed for learners who have had a significant need for structured planning of scope, resources, time, and cost in a project environment. AMSP introduces students to the MS Project environment, navigation and option setting within that environment. The class also deepens understandings of the establishment of scope elements in a Work Breakdown Structure arrangement, time constraints, resources of varying types, and the elements of cost on a project. This is a hands-on course using student laptops with MS Project – the instructor will demonstrate techniques being taught and then assist the students as they practice the techniques. The students prove and deepen their skills with a comprehensive case study that is followed from scope development to execution tracking.

Competencies Addressed:
- Project management
- Techniques of scheduling
- Techniques of resource and cost development
- Tracking project variances from baselines in time and cost
- Tools of project management

Prerequisites:
- Understanding of project work and environment
- Laptop for use during in-class exercises
- MS Project 2010 installed on laptop
- Familiarity with the MS Office environment

Benefits:
- Understanding of the MS Project tool
- Deeper understanding of project management techniques
- Templates for future use
- Professional Development Units (PDUs)
- Practice in setting up projects in MS Project
- Practice in tracking projects with MS Project